



## 2024 INDIVIDUAL MEMBERSHIP RULES

### PURPOSE

These Individual Member Registration Rules are issued by the Board under clause 12.2 of the APDA Limited Constitution approved in October 2018, for the purpose of outlining the key requirements for registering as an Individual Member of APDA Ltd.

### OBJECTIVES

The objectives of these Rules are to:

- a) provide consistent and transparent arrangements for the annual registration of an Individual Member of APDA Ltd;
- b) ensure that the Board of APDA Ltd have appropriate discretion to take decisions about the registration of Individual Members, in the best interests of APDA Ltd.

### APPLICATION

The Individual Member Registration Rules apply to all proposed and current registered Individual Members of APDA Ltd.

This document is for general publication, although if you are referring to a downloaded or printed version of the policy you should check that you have the most recent version.

### REFERENCES

This document is to be read in conjunction with:

- a) APDA Codes of Conduct
- b) APDA Social Media Policy
- c) APDA Individual Competitor Status Rules
- d) APDA Ltd Constitution

### ***IMR1 - When do I have to register as a member of APDA?***

- a) All individual APDA members need to register with APDA each year.
- b) Any individual who attends classes with an APDA club, and/or who intends to compete in any competition during the year, must be registered with APDA.
- c) You need to register regardless of when you join your club; even if you start classes in Term 4, you need to register with APDA.
- d) If you are attending classes, you need to register with APDA regardless of whether you intend to compete in any competition.
- e) Your APDA club may (but isn't required to) offer you up to two weeks of trial classes if you are new to APDA and are deciding whether to join and continue with classes. If you are a new member, to continue beyond the first two weeks you will need to register with APDA and pay your registration fee (see rule IMR2).
- f) All members need to register and pay their registration fee if continuing beyond the first two weeks of classes.
- g) You can only register with one APDA club at a time, and generally can only register with one APDA club per calendar year (see rule IMR3 for guidance about switching clubs).

***IMR2 - What do I need to do to register as a member of APDA?***

- a) You will need to complete the individual member registration via RevSport. You need to ensure that you provide all the requested information as part of this process, or it may affect your registration and/or your ability to participate in competitions.
- b) You must ensure you register yourself or your child in the correct age group or status, as set out in the Individual Competitor Status Rules.
- c) You must pay the registration fee allocated by APDA, at the time you register. Registration fees must be paid in full and are non-refundable, even if you stop classes during the year. Members who commence classes part way through the year, will be eligible for pro-rated registration fees as outlined at Attachment A, and are subject to the 'two-week trial' rule at rule IMR1(e).
- d) You need to agree to comply with APDA rules and guidelines as part of your registration, including Codes of Conduct, Competition Rules, and Social Media Policy.
- e) If you are a parent or guardian registering a child under 18, it is also a condition of registering the member that YOU agree to comply with Codes of Conduct and Social Media Policy. It is important that you understand that if you breach these policies your child's registration, or ability to enter competitions, may be affected.

***IMR3 - What if I want or need to switch clubs?***

- a) If you want to transfer clubs during a calendar year, you need to apply to APDA in writing, providing your reasons for transferring clubs. You need to have a legitimate reason, such as:
  - i. You are changing your address, and the new club is closer to your new home address (you would need to provide evidence of this);
  - ii. Irreconcilable differences with your current club that prevent you from attending classes.
- b) In the case of a transfer, APDA will usually ask your old club for clearance before processing your transfer registration; this is to ensure that you are not leaving your old club with outstanding debts.
- c) You must be registered at the club where you attend classes. For example, if you move interstate mid-year, you can't attend classes with a new club but stay registered with your old club for the rest of the year.

***IMR4 - What do I need to do to maintain my registration with APDA?***

You need to:

- a) Register each year and pay the required registration fees;
- b) Comply with the Codes of Conduct, Individual Competitor Status Rules, these Individual Member Registration Rules, and Social Media Policy.

***IMR5 – What if I don't or can't meet the requirements for Individual Members?***

If you don't or can't meet the requirements in these Rules, the Board of APDA might:

- a) suspend or terminate your registration as an Individual Member at anytime;
- b) prevent you from entering competitions.

There may also be other APDA policy documents that set out other consequences for not meeting these requirements (such as other sanctions for breaching a Code of Conduct, or consequences for breaching Individual Competitor Status Rules or the Social Media Policy).

### ***IMR6 – How does the Board work out if I haven't met the requirements?***

The Board of APDA supports all members participating in APDA, if that's what they want to do, and doesn't take suspension or termination of Individual Member registration lightly, but you need to be aware that the Board will act in the best interests of APDA.

If the Board is considering suspending or terminating your Individual Member registration, for one of the reasons outlined in these Rules, then:

- a) You will be told that the Board is considering suspending or terminating your registration;
- b) You will be told the reason, and you will be able to write to the Board about the matter (e.g. you'll be able to tell the Board why you think suspension or termination shouldn't be considered);
- c) If the issue is something you can fix (for example, you forgot to register as an Individual Member by the right date) you will be given a reasonable opportunity to make the correction;
- d) The Board will take into account how serious the issue is, and whether it's a one-off issue or a recurring problem. For example, the Board usually wouldn't consider terminating Individual Member registration because of a minor one-off breach of a Code of Conduct. However consideration would be given for serious or ongoing issues, such as dishonesty in registering in the correct section or age group or actions that clearly bring APDA into disrepute;
- e) The Board might ask someone (either within APDA or externally) to investigate or look into a matter and report to the Board (for example, investigating a breach of a Code of Conduct) before deciding to suspend or terminate a person's Individual Member registration.

Important note: Where these Rules note that the Board will make a consideration, this means that the Board will take into account anything that these Rules say is relevant. They are also able to exercise discretion to take into account any other matters that are relevant, to make sure that they act in the best interests of APDA Ltd as a whole.

## ATTACHMENT A – 2024 Registration Fees

Members are required to register with APDA via the RevSport  
<https://www.revolutionise.com.au/apdaphysie/>

Fee Description	2024 Amount	Note
2024 Member Registration (excluding Tiny Tots)	\$85.00	This fee is for all members, returning and new, registering in the 5 years and above in 2024.
2024 Tiny Tots	\$50.00	This fee is for members enrolled in Tiny Tot classes. If participating in 5 years+ classes, the full fee is payable.
Term 3 Member Registration 5 years and above Tiny Tots	\$42.50 \$25.00	This fee is for all new APDA members joining from <b>Term 3</b> only. If they attended classes in Term 2 or prior, the full fee is payable.
Term 4 Member Registration 5 years and above Tiny Tots	\$20.00 \$12.50	This fee is for all new APDA members joining from <b>Term 4</b> only. If they attended classes in Term 3 or prior, the full fee is payable.
<u>Competition Entry Fees</u>		
Individual Entry	\$35.00	APDA Individual Competition entries will be the responsibility of the individual registered who will enter and pay APDA directly via RevSport